

SUVA CITY COUNCIL

SCHEDULE A (CLAUSE 4)

File No _____
App.No _____

APPLICATION FOR PERMISSION TO BUILD APPLICATION FOR APPROVAL OF PLANS AND SPECIFICATION HEREBY SUBMITTED IN RESPECT OF THE WORK HEREUNDER DESCRIBED

Name of Owner _____ Address _____ Phone _____
Father's Name (In Full) _____

Name of Authorised Agent _____ Address _____ Phone _____
Location of Proposed work _____ Street _____

House No. _____
Certificate of Title/Crown Lease No. _____ D.P. _____ Lot _____

* Description of work _____
Nature of Materials (New or Second hand) _____
Class of Building (Private, Commercial or Others) _____
Value of work \$ _____

Building application includes the following:

- a) Building Application Form
- b) T.P. Forms (Application for development permission 3 copies)
- c) Locality Plan
- d) Plans in triplicate
- e) Specification in duplicate
- f) Ownership letter (Where applicable)
- g) Copy of Title Plan
- h) Any other document listed below
 - i) _____
 - ii) _____

yes	No

I declare that to the best of my knowledge and belief the foregoing particulars are correct in every detail and that if this application is approved the work will be carried out in strict conformity with the plans and specification approved and in accordance with the regulations and requirements of the Council.

Date _____ Signature _____

Name and Address of Applicant

FOR OFFICE USE ONLY

RATES OFFICE (CASHIER ACCEPT FEE)

\$ _____ CL/CT _____ Street _____
R/No _____ Ass. No. _____ Ward _____ Frontage _____
Date _____ Area _____ Owner or lessee _____

Bldg. Clerk _____ Cashier _____ Rates Office _____ Date _____

* (e.g. Detached Dwelling, Residential Building, Shop, Shop with residential accommodation, Alteration or Addition (with Description) demolition, excavation, commercial building, Industrial building, fencing retaining wall etc.)

FOR OFFICE USE ONLY

CITY PLANNER/ASST TOWN PLANNER

HEALTH DEPARTMENT

SENIOR ENGINEER/SENIOR BUILDING INSPECTOR

REMARKS BY BUILDING SURVEYOR

APPROVED FOR PERMIT - Subject to

BUILDING SURVEYOR

DATE

FEE\$ PAYABLE

A permit fee as set out hereunder shall cover cost of examination of Plans, elevations, Sections and specification and inspection of works during construction upto the time of completion.

The fee shall be paid before the permit is issued and shall be calculated as follows:

	\$	\$	\$ FEE (VAT INCL.)
Not exceeding	200		3.52
Exceeding	200 but not exceeding	400	4.40
Exceeding	400 but not exceeding	600	6.50
Exceeding	600 but not exceeding	800	8.80
Exceeding	800 but not exceeding	1200	11.00
Exceeding	1200 but not exceeding	1600	13.20
Exceeding	1600 but not exceeding	2000	17.60
Exceeding	2000 but not exceeding	2400	22.00
Exceeding	2400 but not exceeding	3000	28.60
Exceeding	3000 but not exceeding	4000	35.20
Exceeding	4000 but not exceeding	6000	44.00
Exceeding	6000 but not exceeding	8000	52.80
Exceeding	8000 but not exceeding	10000	61.60
Exceeding	10000 but not exceeding	15000	74.80
Exceeding	15000 but not exceeding	20000	88.00
Exceeding	20000	\$2.20 for every \$1000 or part thereof in excess of \$20000	

- 2 Where a permit lapses under para(2) of regulation 12 and a renewal is required a fee of \$ 2.20 shall be payable.
- 3 The fee payable for the examination of preliminary plans & specifications of any building fee shall be \$ 17.60.
- 4 In any case where damage to a street may be caused by building operation a minimum deposit of \$ 160.00 shall be lodged with the building permit fee. Such deposit shall be refunded full when the certificate of completion for the building is issued provided any damage caused to the street has been repaired to the satisfaction of the Council.
- 5 The fee for examining & approving additional copies of plans & specifications after the issue of a building permit shall be \$3.52 per set.
- 6 The fee for examining an amended drawing after the issue of a building permit shall be minimum of \$ 3.52
- 7 The following inspection fee shall be payable:-
 - a) for any inspection required in case of proposed structural alterations before drawings and other documents are submitted for approval; the fee shall be \$ 17.60
 - b) for inspecting old or second hand building materials before re-using the same in a new building, the fee shall be \$ 17.60
- 8 The fee for searching drawings and other documents after a certificate of completion has been issued shall be \$ 3.52
- 9 All fees shall be paid in advance to the cashier located at the Ground Floor of the Civic Centre Building